

OSBORNE, ISLE OF WIGHT

Risk Assessment for Discovery Visit Session

Activity: The Adventures of a Victorian Explorer Discovery Visit, Key Stages 1–2
 Duration: 75 minutes
 Created: 12 August 2021
 Review date: 12 August 2022
 Prepared by: Education Visits Officer (Hampshire and IoW)

Description and Notes

This risk assessment covers The Adventures of a Victorian Explorer Discovery Visit from when the group meets the facilitator in the carriage ring, to the time when the session ends and the group leaves the education space. It does not cover the walk from the coach/car park to the site or any aspect of your visit outside of the Discovery Visit. This information can be found in the Hazard Information on our [Schools page](#).

Hazard	Who is at risk?	Control measures	Risk after controls C x L = R		
			1	2	2
For inside delivery of workshop: Tripping on stairs, rugs, furniture, stored items.	Leaders, students, EH staff	Facilitator will check and remove any hazards on route to education space. Students' bags and coats will be stored against the wall outside of the education space. Students will be asked not to run and to be careful how they move around the room. <i>Note: there is no disabled access route to the education space for this activity and any mobility needs should be discussed with the Education Bookings Team prior to the visit.</i>	1	2	2
For outside delivery of workshop: tripping on uneven surface, insect bites, effects of weather conditions.	Leaders, students, EH Staff	Group should be advised to dress for the weather conditions. There is a shelter which will be used to provide protection from both sun and rain but it is open sided. Group to be aware that the outside delivery is in a woodland area therefore insect bites are possible. Facilitators will have a radio with them so that first aid help can be called for if required.	1	2	2
Carrying out practical tasks and handling objects. The risk of minor cuts.	Leaders, students,	Students will work in small groups closely supervised by an adult. Risks and safe handling will be explained prior to students commencing a task.	1	2	2

Risk Assessments for Discovery Visits

Risk = consequence x likelihood in the context of a task i.e. when undertaking this task how bad could it be if it went wrong (almost regardless of whether it would) and what are the chances of it going wrong. They are both qualitative judgements based on objective data.

The Consequence Evaluation

The data you need to evaluate consequence (in the context of the task) are:

- Hazard - the thing with the potential to cause harm.

Consequence is graded on the three point scale where:

- 3 is death or life changing injuries
- 1 is first aid treatable injuries
- 2 is everything else.

The Likelihood Evaluation

Local knowledge/information will help judge the chances of the accident happening. It will include things like:

- Frequency and duration
- Numbers of people, vulnerable people
- The environment the activity is carried out in e.g. inside/outside, time of day, weather, distractions
- Accident/incident history
- Controls/supervision
- The equipment involved and its level of maintenance
- Anything else relevant to the likelihood evaluation.

It is not necessary to try to collect every piece of data that might have an effect on the likelihood; we just need to collect the most important pieces of data.

Likelihood is graded on the English Heritage three point scale where:

- 3 is almost certain to occur
- 1 means we would be surprised if the accident happened
- 2 is everything else.

Risk

Risk is calculated by multiplying the consequence rating by the likelihood rating giving potential risk ratings of:

- High (6 and 9)
- Medium (3 and 4)
- Low (1 and 2).